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## Athletics Canterbury Executive Committee - Minutes

11th October 2018 @ 5:30 p.m. – 12 Highcrest Heights, Westmorland, Christchurch

To Do

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### Present:

President - Andrew Stark (**AS**), Daniel Reese (**DR**) - Secretary, Annette Campbell (**AC**), Avril Davies (**AD**), Steff Davis (**SD**), Monique Gale (**MG**), Sam Mclean (**SM**), Ian Thomas (**IT**)

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**Apologies:** There were no apologies

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**Minutes:** Confirmation of the Minutes of the last meeting held on 9<sup>th</sup> August 2018

Moved **DR 2<sup>nd</sup> AD**

**Carried**

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### Matters Arising:

1. ➤ Athletics Canterbury By Laws – **DR** is still to send the proposed changes to the Executive as these can be approved by the Executive and will be discussed at a subsequent meeting. **DR**
  2. ➤ ANZ Cooperation Agreement – Hamish Grey was to submit the proposal to the ANZ Board. It was suggested that they trial Community members for 3 years with Canterbury. The Auckland Centre were also keen. It would mean it would allow us to put non-club people's names into a database **AS**
  3. ➤ Southern Trust Grant – we had received \$15 ,000
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### Key Projects & Initiatives:

1. **Nga Puna Wai** – **AS** had presented a list of people who had donated funds. The list was split into sections reflecting the sections of our sport (Clubs, Officials, Athletes, Coaches, Masters and other). We now needed to advertise that our target of \$40k had been reached. To date we had spent just under \$200k. **DR** is in the process of sending out tax receipts to all those who had requested them. **DR**
  2. **Activation of NPW**
    - The Hammer and Discus cage are up.
    - Keys were to be cut. Coaches will only get one set. 1 set for the control building and **IT** will have a Master set. **IT**
    - 9am next Thursday, 18<sup>th</sup> there would a blessing on site and then from 5.30pm until 6.30pm there would be a tour of the complex for coaches/officials and club representatives. There would be new polo shirts available for officials
    - Opening on the 20<sup>th</sup>, there had been invitations sent to CCC Councillors, Sponsors and Funding sponsors.
    - **DR** is to send out invitations for the Opening to those who had contributed and also our Athletics Canterbury Life Members. **IT** would give details. There would also be a function at 5.30pm with drinks and nibbles for Officials etc. **DR**  
**IT**
  3. **NPW membership model/Schools & Users group charges**
    - Athletics Canterbury would manage these. Athletes who purchase track time will have priority at certain times of the day.
    - Proposed Fees for track use:

Annual Fee: Senior / Masters U65	\$160.00
Under 20 / Masters 65+	\$135.00
Summer Fee: Senior / Masters U65	\$125.00
Under 20 / Masters 65+	\$105.00
Winter Fee: Senior / Masters U65	\$85.00
U20 / Masters 65+	\$70.00
  4. **NPW Update**
    - The transfer of equipment from the Rawhiti Domain to NPW had started.
  5. **Equipment update**
    - The grant from One Foundation of \$4599.00 had been approved. This was to be used for electronic equipment.
  6. **Canterbury Children's**
    - Due to the disaffiliation of the NZ Children's Association this meant that the Canterbury Children's Association was now not affiliated. They would now come under the auspices of Athletics
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Canterbury.

It was moved that Athletics Canterbury authorise Canterbury Children's Association to administer and run events in the Canterbury region

It was moved **SD 2<sup>nd</sup> AD**

**Carried**

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7. **Kiwi Sport Application**

- The funding received from Kiwi Sport last year had been put on hold. There was \$1600 ear marked for promoting female officials and \$10,000 for Official / Coach mentoring. It was still intended to use it for those purposes.  
2 applications of \$14,200.00 were successful for creating programmes for the NPW site. This would be used for:  
(i) holding Run, Jump, Throw holiday programme or working with clubs  
(II) Targeting the 14+ athletes to try and keep them in the sport. Catherine (Cat) O'Sullivan from ANZ would train the trainers.
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8. **Coaching Forum:**

- There was a lack of communication from ANZ regarding coaching courses. **SM** and **IT** are meeting on Saturday 13<sup>th</sup> October with Emily Nolan from ANZ.
  - There was to be a hurdles workshop at Papanui ToCH.
  - **SM** intends to visit all club's training nights. He is currently networking with all distance coaches
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**Correspondence Inwards:**

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1. Various emails from Mid South Canterbury Sub-Centre
  2. Updated documents from ANZ from Hamish Grey re. Community Membership Model
  3. Charities Commission / Incorporated Society – Annual return reminder 30<sup>th</sup> September. **AS**  
This had still to be done. **DR**
  4. Red Cross – Michael Sharapoff from Red Cross had offered a defibrillator and Medical kits (Value \$5000) for \$1000 with signage.  
It was moved that we take up Red Cross's offer of a defibrillator, and Medical kit  
Moved **AS 2<sup>nd</sup> SM** **AS**
  5. Andy Good – Application for funding from Bill Richards Fund for travel to the Auckland Marathon.  
On recommendation of the Bill Richards Fund Trustees it was:  
Moved **DR 2<sup>nd</sup> AS** that \$400 be paid from the Trust **Carried**
  6. Funding receipt requests
  7. Selwyn Community Fund – We would not be eligible
  8. Sabrina Grogan – Letter of thanks and report for funding to the World Mountain Running Championships. It was decided that athlete's reports would be put on the website.
  9. Ryan Ballantyne – Letter of thanks for funding.
  10. Hannah Oldroyd – Letter of thanks and report for Bill Richards funding
  10. Southern Trust – letter of approval for \$15,000 funding application
  11. Canterbury Triathlon Academy – re. Talent ID day on 20<sup>th</sup> October
  12. One Foundation – Approval of application, \$4599.00
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**Correspondence Outwards:**

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1. Letter of thanks to the Crispin Sanderson Memorial Society- \$20,000
  2. Helen Mackle – letter of congratulation on being made a Life Member of the Mid Canterbury Sub-Centre
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**Financial Report:**

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- Discussion took place in regards the payment to cover out of pocket expenses for the President, Secretary and Treasurer.  
It was moved **MG 2<sup>nd</sup> SM** that the President, Secretary and Treasurer be each paid \$1000.00 for out of pocket expenses. **Carried** **SD**
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- The Sumner Running Club had contracted Jay for 16 weeks to coach at their club. Athletics Canterbury would pay him, and the Sumner club would reimburse.
  - The Financial Accounts for September were approved
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**Sub Committee Reports:**

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1. **Registration Secretary** (Shona Brown)

- Total registrations to the end of September were 1196 up from July's 912
  - The ANZ registration training sessions seemed to be beneficial to those that utilized them.
  - The main issues so far have been children paying levies they have already paid over winter, refunds have been organised for most.
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**General Business:**

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- There was no General Business
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**Meeting finished at 8.20 p.m.**

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**Next Meeting:** Thursday 22nd November 2018

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Athletics Canterbury President: (Andrew Stark) \_\_\_\_\_

Date: